

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, August 18, 2015 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Jim Mode, Vice-Chair; Greg David, Secretary;
Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Communications
7. Approval of July 21, 2015 minutes
8. Discussion and possible action to recommend an amendment to Personnel Ordinance HR0461, Military Leave Procedure, regarding pay and/or benefit while on military leave
9. Discussion and Possible action on employee compensation and benefits for the purposes of retention and recruitment
10. Review Human Resources Department monthly Financial Reports from June, 2015
11. Report from Human Resources Director
 - a. Human Resources July Monthly Report
 - b. Vacant Position requests
 - c. Emergency Help requests
 - d. Hiring above minimum
12. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), consideration of medical data of specific person as it relates to a request of personal leave
13. Reconvene into open session for consideration and possible action regarding items discussed in closed session
 - a. Consideration and possible action of employee personal leave of absence request
14. Set next meeting date and agenda
15. Adjournment

Next scheduled meeting: Tuesday, September 15, 2015 @ 8:30am.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.